## DIRECTIONS FOR USING THE ORDER FORM:

1. On the form to your right, indicate which items you wish to order and how many of them by writing the quantity in the first column.
2. Write the total cost for each item in the COST column.
3. Total the COST column and write the amount next to ITEM TOTAL.
4. Calculate the shipping cost and write the amount next to SHIPPING.
5. Add ITEM TOTAL and SHIPPING to find SUB-TOTAL.
6. California residents add appropriate SALES TAX.
7. Add SUB-TOTAL and SALES TAX to find TOTAL cost.
8. Complete the section for shipping address.
9. Make checks payable to: New Management, Inc.

Mail payment and order form to:
New Management, Inc.
4079 Governor Drive, Suite 330 San Diego, CA 92122

Questions? Contact Michelle Adams 858-800-7329
michelle.newmanagement@gmail.com

| \# | ITEM |  | PRICE | COST |
| :---: | :---: | :---: | :---: | :---: |
|  | New Management Handbook |  | 24.00 |  |
|  | Tools \& Toys |  | 12.00 |  |
|  | Class Cards |  | 6.00 |  |
|  | Eight Great Ideas (with CD) |  | 18.00 |  |
|  | FOUR BOOK SET (with CD) |  | 50.00 |  |
|  | THE BIG BOOK (4 books \& CD in 1 volume) |  | 45.00 |  |
|  | "Unfinished Assignment" stamp; self-inking |  | 16.00 |  |
|  | Spanish version |  | 16.00 |  |
|  | 2 stamp set (English \& Spanish) |  | 30.00 |  |
|  | LOCK BLØK |  | 11.00 |  |
|  | DOOR BLOK |  | 8.00 |  |
|  | Binder Stand |  | 2.00 |  |
|  | Pencil Caddy (2-pack) |  | 1.00 |  |
|  | Overhead spinner (4-color) |  | 3.00 |  |
|  | "Attention" clicker |  | 3.00 |  |
|  | Desk bell |  | 6.00 |  |
|  | Page pen bell (mini-cow bell on rubber band) |  | 1.00 |  |
|  | Dog squeak toy |  | 3.00 |  |
|  | Pick-A-Student |  | 6.00 |  |
|  | Magnetic Tiles (numbered 1-36) |  | 9.00 |  |
|  | Magnetic Tiles (set of 3) |  | 25.00 |  |
|  | Laser pointer |  | 8.00 |  |
|  | Vinyl Clip Chart |  | 20.00 |  |
|  | Wooden clothespins (pack of 40) |  | 3.00 |  |
|  | Digital Timer |  | 15.00 |  |
|  |  | CA residents, please add 7.25\% for sales tax or local rate if it is greater than $7.25 \%$ | ITEM TOTAL |  |
|  |  | ... SHIPPING |  |
|  |  | SUB-TOTAL |  |
|  |  | ... SALES TAX |  |
|  |  | TOTAL |  |

## Shipping Address

## Name

Address

City State ZIP

To help us better serve you, please provide your email address.

E-mail address (for our office use only)

Our Sales Terms and Conditions apply to your order. Please read them carefully prior to submitting your order. By submitting your order to us, you are expressly consenting to our Sales Terms and Conditions.
for more information, please refer to our website: NewManagement.com

